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Research Production Planning for 1981

I. Substantively

Step 1: Begin with ten or so comprehensive subjects

Step 2: For each identify ten or so interesting questions for research

Step 3: Develop relevant research projects

Query: Do we do this for all questions identified under step 2 or do we select and prioritize before step 3?

Step 4: Match projects with research resources--decide on list and priorities.

II. Procedurally

Step 1: We do the static list of comprehensive subjects

Step 2: Meet with Office Directors and NIOs to explain objectives and procedures

Step 3: Form knowledgeable teams to develop interesting questions or themes

Team Composition: a. NIOs (more than one for subjects cutting across NIO accounts)

b. Division-Branch Chiefs?

c. Selected analysts?

d. Consumers?

e. Outside Consultants?

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Pay attention to interdisciplinary and interoffice considerations

Who chairs team meetings?

Step 4: Form teams suitable to design of research projects

Query: Do these teams differ from these engaged in step 3? If so, how?

Step 5: ?

III. Scheduling When do we do what?

Query: How do we convey that this is not just a bureaucratic exercise but an intellectual exercise? The qualitative response we will get will depend on engaging people in an intellectual effort.

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